

# Vilas County Sanitary Maintenance Initiation

Owner(s) Name \_\_\_\_\_

Buyer(s) Name \_\_\_\_\_

*(if applicable)* \_\_\_\_\_

Mailing Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Site Street Address \_\_\_\_\_

Legal Description \_\_\_\_\_

Township \_\_\_\_\_

Gov't Lot; ¼ - ¼ \_\_\_\_\_

Computer # \_\_\_\_\_  
*(see property tax bill)*

Section, Town, Range \_\_\_\_\_

**The above described property is required to enroll in the Maintenance Program for the following reason:**

checkmark applicable boxes; attach all required (➤) documentation; and submit form with fee

**Property was transferred and a real estate fee was collected:**

- Soil Boring report *(VC Private Sewage System Ord.15.28 (2)(b)2.)*
- \* *Attach documentation of Size of tank(s) and Absorption Area and Condition of System if information is available from a plumber or septage pumper*

**Zoning Permit requested for an existing building:**

addition or modification greater than or equal to 150 sq. ft. *(VC Private Sewage System Ord.Sub.3: 15.27(2))*

- Soil Boring report *(for septic systems installed prior to July 1, 1980)*
- Size of tank(s) and absorption area and condition of system

addition or modification exceeding 25% of the total gross area *(VC Private Sewage Sys. Ord. Definitions; Sub.3: 15.26)*

- Soil Boring report *(for septic systems installed prior to July 1, 1980)*
- Size of tank(s) and absorption area and condition of system

increase or decrease in the number of bedrooms *(VC Private Sewage System Ord. Definitions; Sub.3: 15.26)*

- Soil Boring report *(for septic systems installed prior to July 1, 1980)*
- Size of tank(s) and absorption area and condition of system
- copy of Flows & Loads Affidavit - signed by Owner(s) and recorded with Register of Deeds Office

**Zoning Permit requested for a public building facility or place of employment** resulting in an addition, modification, or change in occupancy affecting the amount of discharge into system: *(VC P.S.Sys.Ord. Def.; Sub.3:15.26)*

- Soil Boring report *(for septic systems installed prior to July 1, 1980)*
- Size of tank(s) and absorption area and condition of system

This form is being submitted by - *Print Name:* \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*For Zoning Office Use:*

Date Approved: \_\_\_\_\_

Fee \_\_\_\_\_

Is a new system required? \_\_\_\_\_

Zoning Official Signature \_\_\_\_\_

Check # \_\_\_\_\_

*If yes, new system required, copy given to Deputy - Date* \_\_\_\_\_